



KARABUK
UNIVERSITY



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
KARABUK UNIVERSITY	TR KARABUK01	Lect. Oya ÖNALAN International Relations Institutional Coordinator Phone: + 90 370 433 6687 Fax : + 90 370 4336697 E-mail: oyaonalan@karabuk.edu.tr	http://ubys.karabuk.edu.tr/bologna/index-en.aspx
EIA – Ensino, Investigação e Administração, SA	PBARCARE01	Cátia Beatriz Almeida Ramalhete Assistant Professor /ERASMUS Coordinator Email: catia@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
TR KARABUK01	PBARCARE01	0715	Metallurgical and Materials Engineering	1 st , 2 nd	2 X 5 Months	NA
PBARCARE01	TR KARABUK01	0715	Metallurgical and Materials Engineering	1 st , 2 nd	2 X 5 Months	NA
TR KARABUK01	PBARCARE01	0610	Information and Communication Technologies (ICTs)	1 st , 2 nd	2 X 5 Months	NA
PBARCARE01	TR KARABUK01	0610	Information and Communication Technologies (ICTs)	1 st , 2 nd	2 X 5 Months	NA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KARABUK01	PBARCARE01	0715	Metallurgical and Materials Engineering	1X8 hours	NA
PBARCARE01	TR KARABUK01	0715	Metallurgical and Materials Engineering	1X8 hours	NA
TR KARABUK01	PBARCARE01	0610	Information and Communication Technologies (ICTs)	1X8 hours	NA
PBARCARE01	TR KARABUK01	0610	Information and Communication Technologies (ICTs)	1X8 hours	NA

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KARABUK01	English	Turkish	B1 English	B2 English
PBARCARE01	Portuguese	English	B1 Portuguese	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Receiving institution [Erasmus code]	Optional: additional information
TR KARABUK01	http://ubys.karabuk.edu.tr/bologna/index-en.aspx
PBARCARE01	All information in - https://www.uatlantica.pt/

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KARABUK01	May31 st	October31 st
PBARCARE01	June, 30 th	December, 15 th

- Students have to apply in our online application system and follow all requirements in that.
- A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KARABUK01:

ECTS SYSTEM		KBU GRADING SYSTEM	
Letter Grades		Assoc. & Bachelor's Degree	
		Letter Grades	Grading Equivalent in 100
A	AA		90-100
A	AB		86-89

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

B	BA	81-85	3,33
B	BB	76-80	3,00
C	BC	70-75	2,75
C	CB	65-69	2,33
D	CC	60-64	2,00
D	CD	57-59	1,75
E	DC	54-56	1,33
E	DD	50-53	1,00
F	FF	0-49	0,00
	F1		
	F2		
	G		
	K		
	M		

G: Pass (Out of Grade)

Failing Grades:

F1: it is given to students who do not fulfil the requirements for attendance, and who do not have right to take the final or makeup examination, and thus its coefficient is zero.

F2: it is given to students who attend the classes regularly, but do not take the final or makeup examinations; its coefficient is zero.

F3: it is given to students, who attend the classes regularly, take the final or makeup examinations, but whose percentage of the exam is below 50 or whose percentage of final grade is below 60; its coefficient is zero. It is also given to students who do not have right to take final or makeup examinations due to their inefficiency of practice.

ECTS SYSTEM		KBU GRADING SYSTEM			
Letter Grades	Master's Degree			Doctorate's Degree	
	Letter	Grading	Grading	Letter	Grading
	Equivalent	in 100	in 4.00	Equivalent	in 4.00
A	AA	95-100	4.00	AA	4.00
B	BA	85-94	3.50	BA	3.50
C	BB	75-84	3.00	BB	3.00
D	CB	65-74	2.50		
E	G		0	G	0
FX	F1			F1	
F	F2			F2	
	F3			F3	
	K/E			K/E	

K/E: it is given to students who fail the course. It is for non-credit courses.

PBARCARE01:

In the national grading system the results are awarded in a scale from 0 to 20, and the minimum mark required for approval is 10.

18 to 20	Excellent
16 and 17	Very Good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fall

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01	International Relations Office erasmus@karabuk.edu.tr +90 370 433 6687	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
PBARCARE01	Email: catiar@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR KARABUK01	International Relations Office erasmus@karabuk.edu.tr +90 370 433 6687	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
PBARCARE01	Email: catiar@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/ Is recommend to have the European Health Insurance Card



4. Housing

According to the requirements of the Erasmus Charter for Higher Education, information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KARABUK01	International Relations Office erasmus@karabuk.edu.tr +90 370 433 6687	http://uluslararasi.karabuk.edu.tr/ects/default.aspx
PBARCARE01	Email: catiar@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR KARABUK01	Lect. Oya ÖNALAN International Relations Coordinator	21/3/2018	
PBARCARE01	Natália Maria Carvalho do Espírito Santo, General Manager	21/3/19	Natália do Espírito Santo 

ATLÂNTICA

³ Scanned signatures are accepted