



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details* (email, phone)	Website (eg. of the course catalogue)
EIA – Ensino Investigação e Administração, SA	P BARCARE01	Cátia Beatriz Ramalhete, Ph.D. Assistant Professor/Erasmus Coordinator TLF: +351 214398222 Email: catia@uatlantica.pt	https://www.uatlantica.pt/ https://www.uatlantica.pt/index.php/programa-erasmus/
Atılım University	TR ANKARA05	<u>Institutional Coordinator:</u> Özgün ÖZGER Institutional Erasmus Office Kızılcaşar, 06836 İncek /Gölbaşı/Ankara Tel.: +90312 586 8278; e-mail: ic@atilim.edu.tr ozgun.ozger@atilim.edu.tr	www.atilim.edu.tr ic.atilim.edu.tr

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P BARCARE01	TR ANKARA05	061	Information and Communication Technologies	1 st , 2 nd	2 x 5 (10)	TBA
TR ANKARA05	P BARCARE01	061	Information and Communication Technologies	1 st , 2 nd	2 x 5 (10)	TBA

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P BARCARE01	TR ANKARA05	061	Information and Communication Technologies	2 x 5 (sum)	TBA
TR ANKARA05	P BARCARE01	061	Information and Communication Technologies	2 x 5 (sum)	TBA

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level*	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P BARCARE01		Portuguese / English		B2	B2
TR ANKARA05		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P BARCARE01	30 th June SEND TO: catiar@uatlantica.pt	15 th Decemberr SEND TO: catiar@uatlantica.pt
TR ANKARA05	30 th June SEND TO: ozgun.ozger@atilim.edu.tr	15 th Decemberr SEND TO: ozgun.ozger@atilim.edu.tr

- The receiving institution will send its decision within four (4) weeks.
- A Transcript of Records will be issued by the receiving institution no later than five weeks (5) after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement

The Agreement may be modified or amended only by written agreement between the Parties.

* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



The Agreement may be terminated:

- Upon written consent of both parties;
- Upon initiative of one of the Parties by giving the other Party a written notice at least one academic year in advance. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

P BARCARE01:

In the national grading system the results are awarded in a scale from 0 to 20, and the minimum mark required for approval is 10.

18 to 20	Excellent
16 and 17	Very Good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fall

TR ANKARA05:

SDU Grades	SDU Grades	ECTS Grades
90-100	AA	A
80-89	BB or BA	B
70-79	CC or CB	C
65-69	DC	D
60-64	DD	E
50-59	FD	FX
00-49	FF	F

Course catalogue: <http://mod.atilim.edu.tr/academicprograms/curriculum/id/63?lang=en>

*http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm



2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P BARCARE01	Email: catiar@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/ https://www.uatlantica.pt/index.php/programa-erasmus/
TR ANKARA05		Students have to make visa arrangements by themselves. Information in English: http://studyinturkey.gov.tr/pages/visa https://www.evisa.gov.tr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P BARCARE01	Email: catiar@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/ https://www.uatlantica.pt/index.php/programa-erasmus/ (Is recommend to have the European Health Insurance Card)
TR ANKARA05		Students are obliged to have a sufficient health insurance valid in Turkey during their stay as exchange students. Students have to take care of appropriate health insurance by themselves. http://studyinturkey.gov.tr/pages/health


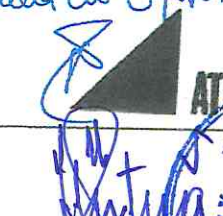

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P BARCARE01	Email: catiar@uatlantica.pt TLF: +351 214398222	https://www.uatlantica.pt/ https://www.uatlantica.pt/index.php/programa-erasmus/
TR ANKARA05		http://uniaday.atilim.edu.tr/pages/14/yurt-imkanlari http://studyinturkey.gov.tr/pages/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature [*]
P BARCARE01	Natália Maria Carvalho do Espírito Santo, General Manager	16.05.18	
TR ANKARA05	Prof. Dr. Yıldırım ÜÇTÜĞ Rector	23.05.2018	 

^{*}Scanned signatures are accepted