



# Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

## Inter-institutional agreement 2019-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details* (email, phone)	Website (eg. of the course catalogue)
<b>EIA – Ensino Investigação e Administração, SA</b>	<b>P BARCARE01</b>	Cátia Beatriz Ramalhete, Ph.D. Assistant Professor/Erasmus Coordinator TLF: +351 214398222 <a href="mailto:catiar@uatlantica.pt">catiar@uatlantica.pt</a>	<a href="https://www.uatlantica.pt/">https://www.uatlantica.pt/</a> <a href="https://www.uatlantica.pt/index.php/programa-erasmus/">https://www.uatlantica.pt/index.php/programa-erasmus/</a>
<b>NHL Stenden University of Applied Sciences</b>	<b>NL LEEUWAR01</b>	Afke Bruinsma / Moniek Dijkema Coordinator Study Abroad <a href="mailto:exchange@nhlstenden.com">exchange@nhlstenden.com</a> +31 58 255 1441 / +31 58 251 1883	<a href="http://www.nhlstenden.com">www.nhlstenden.com</a>

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Trainee- ships *
<b>P BARCARE01</b>	NL LEEUWAR01	342	04.7 Marketing and Sales Mangement	Short Cycle, 1 <sup>st</sup> and 2 <sup>nd</sup>	8 students x 5 months	TBA
NL LEEUWAR01	<b>P BARCARE01</b>	342	04.7 Marketing and Sales Mangement	Short Cycle, 1 <sup>st</sup> and 2 <sup>nd</sup>	8 students x 5 months	TBA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
<b>P BARCARE01</b>	NL LEEUWAR01	342	04.7 Marketing and Sales Mangement	TBA	TBA
NL LEEUWAR01	<b>P BARCARE01</b>	342	04.7 Marketing and Sales Mangement	TBA	TBA

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level*	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P BARCARE01		English	English	B2	B2
NL LEEUWAR01		English		B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P BARCARE01	September <b>SEND TO: catiar@uatlantica.pt</b>	January <b>SEND TO: catiar@uatlantica.pt</b>
NL LEEUWAR01	<b>SEND TO: exchange@nhlstenden.com</b>	<b>SEND TO: exchange@nhlstenden.com</b>

- The receiving institution will send its decision within four (4) weeks.
- A Transcript of Records will be issued by the receiving institution no later than five weeks (5) after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement: In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue

\* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>†</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### **P BARCARE01:**

In the national grading system the results are awarded in a scale from 0 to 20, and the minimum mark required for approval is 10.

18 to 20	Excellent
16 and 17	Very Good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fall

#### **NL LEEUWAR01:**

The Dutch grading system is on a scale of 1 to 10, with 10 being the highest mark. A minimum score of 5.5 on average is needed to successfully complete a course. On successful completion of a course, credits will be awarded in accordance with the European Credit Transfer System (ECTS).



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<sup>†</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>PBARCARE01</b>	Email: <a href="mailto:catiar@uatlantica.pt">catiar@uatlantica.pt</a> TLF: +351 214398222	<a href="https://www.uatlantica.pt/">https://www.uatlantica.pt/</a> <a href="https://www.uatlantica.pt/index.php/programa-erasmus/">https://www.uatlantica.pt/index.php/programa-erasmus/</a>
<b>NL LEEUWAR01</b>	<a href="mailto:Exchange@nhlstenden.com">Exchange@nhlstenden.com</a>	<a href="https://www.nhlstenden.com/en/why-nhl-stenden/international-opportunities/exchange">https://www.nhlstenden.com/en/why-nhl-stenden/international-opportunities/exchange</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>PBARCARE01</b>	Email: <a href="mailto:catiar@uatlantica.pt">catiar@uatlantica.pt</a> TLF: +351 214398222	<a href="https://www.uatlantica.pt/">https://www.uatlantica.pt/</a> <a href="https://www.uatlantica.pt/index.php/programa-erasmus/">https://www.uatlantica.pt/index.php/programa-erasmus/</a> (Is recommend to have the European Health Insurance Card)
<b>NL LEEUWAR01</b>	<a href="mailto:Exchange@nhlstenden.com">Exchange@nhlstenden.com</a>	<a href="https://www.nhlstenden.com/en/why-nhl-stenden/international-opportunities/exchange">https://www.nhlstenden.com/en/why-nhl-stenden/international-opportunities/exchange</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>PBARCARE01</b>	Email: <a href="mailto:catlar@uatlantica.pt">catlar@uatlantica.pt</a> TLF: +351 214398222	<a href="https://www.uatlantica.pt/">https://www.uatlantica.pt/</a>  <a href="https://www.uatlantica.pt/index.php/programa-erasmus/">https://www.uatlantica.pt/index.php/programa-erasmus/</a>
<b>NL LEEUWAR01</b>	<a href="mailto:exchange@nhlstenden.com">exchange@nhlstenden.com</a>	<a href="https://www.nhlstenden.com/en/why-nhl-stenden/international-opportunities/exchange">https://www.nhlstenden.com/en/why-nhl-stenden/international-opportunities/exchange</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>‡</sup>
<b>PBARCARE01</b>	Natália Maria Carvalho do Espírito Santo, General Manager <a href="mailto:nataliaes@uatlantica.pt">nataliaes@uatlantica.pt</a>		
<b>NL LEEUWAR01</b>	Mr. Klaas Wybo van der Hoek member of the Executive Board	25/11/2019	

**NHL  
STENDEN**

university of  
applied sciences  
Rengerslaan 8-10  
P.O. Box 1080  
8900 CB Leeuwarden  
The Netherlands  
Phone: +31 88 991 7000

**ATLANTICA**

<sup>‡</sup>Scanned signatures are accepted